

Introduction to orders

Orders are the main focus of your Order Management and your whole store for that matter. When customers place orders through your store you can see and action them from this section of the admin. The orders section is also where you can process returns and refunds should you need to.

See “What are orders?” for more information.

A typical orders list;

Orders

+ New Order

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☐	ORDER	CUSTOMER	SHIPPING METHOD	PAYMENT METHOD	DATE	STATUS	TOTAL
☐	#WEB7-476	Tim Spratt	Standard	Cash	Wed 17th Nov, 11:44	SUCCESSFUL	£5,137.19
	1 x PRS Silver Sky (silver-sky-frost) Colours: Frost						
	1 x PRS HX 100 "Hendrix" Circuit Valve Amp Head (HX100)						
	1 x BOSS DD-3T Digital Delay Pedal (dd3)						
	1 x Fender Custom Shop Instrument Cable (CSSJIC-3-FT / 1 M-ANGLED-BLACK-TWEED) Cable Length: 3 ft / 1 m Jacks: Angled Colours: Black Tweed						
	2 x Fender Custom Shop Instrument Cable (CSSJIC-10-FT / 3 M-STRAIGHT-BLACK-TWEED) Cable Length: 10 ft / 3 m Jacks: Straight Colours: Black Tweed						
	1 x Ibanez TS808 Reissue Tube Screamer Overdrive Pedal (TS808)						
☐	#WEB5-806	Richard Bendelow	Standard	Cash	Fri 29th Oct, 14:18	COMPLETE	£160.00
	1 x Ibanez TS808 Reissue Tube Screamer Overdrive Pedal (TS808)						
☐	#WEB4-437	Tim Spratt	Standard	Cash	Fri 29th Oct, 14:17	COMPLETE	£2,689.00
	1 x Fender Johnny Marr Signature Jaguar (johnny-marr-signature-jag-metallic-ko) Colours: Metallic KO						
	1 x Vox AC10 C1 Combo Guitar Amp (ac10-c1)						
	1 x Orange Super Crush 100 Solid-State Amp Head (super-crush-100-orange-tolex)						

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