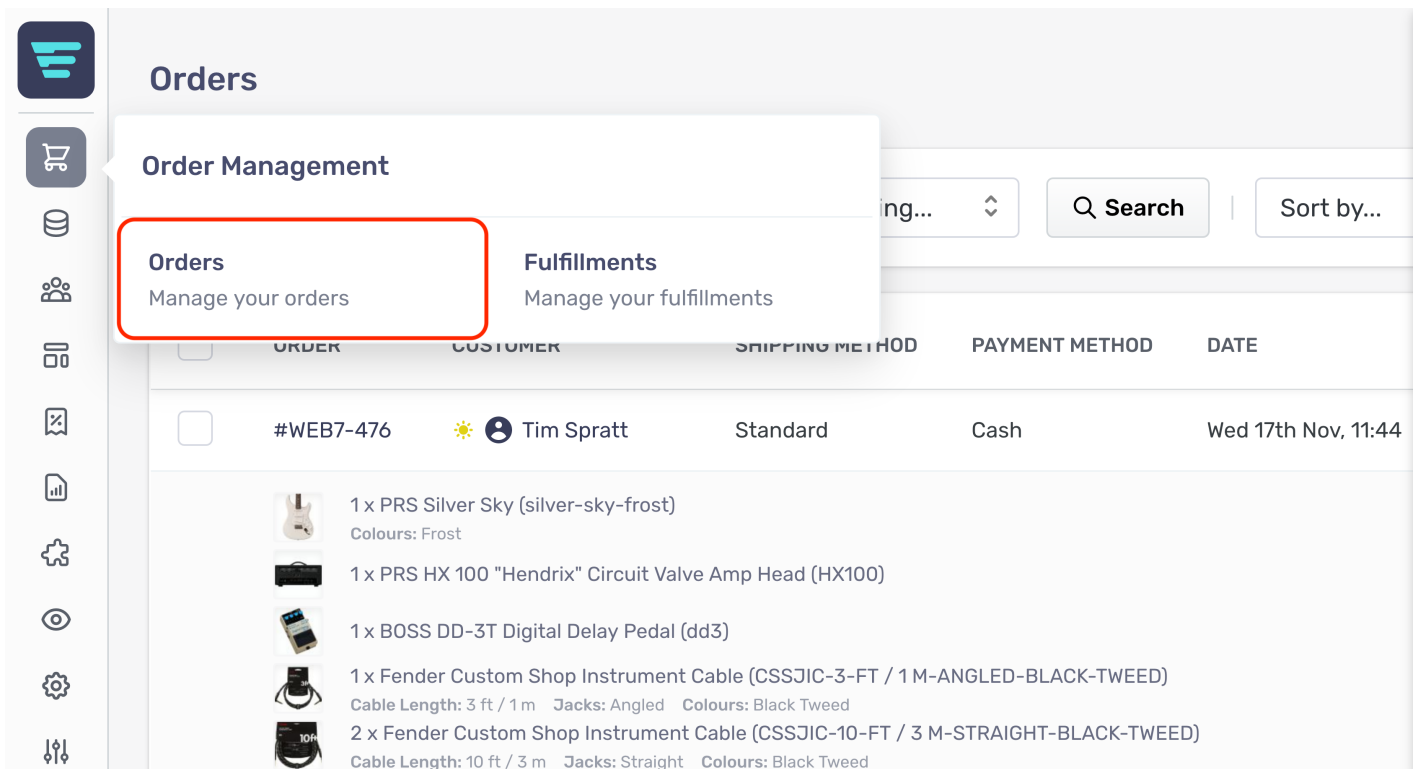


How do I search orders?

Within your Aero admin console, your main orders screen allows easy searching of all orders.

- Step 1 - Login to your Aero Admin Console - Step 2 - Hover over the 'Order Management' icon in the left hand menu - Step 3 - Click on 'Orders'



- Step 4 - Enter your search term in the **Search** input at the top of the page

	ORDER	CUSTOMER	SHIPPING METHOD	PAYMENT METHOD	DATE	STATUS	TOTAL	
☐	#WEB7-476	Tim Spratt	Standard	Cash	Wed 17th Nov, 11:44	SUCCESSFUL	£5,137.19	
		1 x PRS Silver Sky (silver-sky-frost) Colours: Frost						
		1 x PRS HX 100 "Hendrix" Circuit Valve Amp Head (HX100)						
		1 x BOSS DD-3T Digital Delay Pedal (dd3)						
		1 x Fender Custom Shop Instrument Cable (CSSJIC-3-FT / 1 M-ANGLED-BLACK-TWEED) Cable Length: 3 ft / 1 m Jacks: Angled Colours: Black Tweed						
		2 x Fender Custom Shop Instrument Cable (CSSJIC-10-FT / 3 M-STRAIGHT-BLACK-TWEED) Cable Length: 10 ft / 3 m Jacks: Straight Colours: Black Tweed						
		1 x Ibanez TS808 Reissue Tube Screamer Overdrive Pedal (TS808)						
☐	#WEB5-806	Richard Bendelow	Standard	Cash	Fri 29th Oct, 14:18	COMPLETE	£160.00	
		1 x Ibanez TS808 Reissue Tube Screamer Overdrive Pedal (TS808)						
☐	#WEB4-437	Tim Spratt	Standard	Cash	Fri 29th Oct, 14:17	COMPLETE	£2,689.00	
		1 x Fender Johnny Marr Signature Jaguar (johnny-marr-signature-jag-metallic-ko) Colours: Metallic KO						
		1 x Vox AC10 C1 Combo Guitar Amp (ac10--c1)						
		1 x Orange Super Crush 100 Solid-State Amp Head (super-crush-100-orange-tolex) Colours: Orange Tolex						

- Step 5 - Click 'Search'

Revision #2

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