

Using The Admin

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How do I login to my store?

The default login for your store is your store url with /admin on the end of it. However for security reasons it may have been changed to a different url. The new url will need to be provided to you by your agency.

Your login credentials (username and password) should also be provided by your agency and will allow you to login to your store's admin.

If you have forgotten your password or are struggling to login to your store please contact your agency.

How do I reset my password?

In order to reset your password you will need to contact with your agency who will be able to provide you with a new password.

How do I logout of the admin?

To logout of the admin click the last button at the bottom of the main menu.

Make sure you've saved your work, although we will prompt you when you have any unsaved changes just to be on the safe side.